

**AGM 2022 summary report & minutes**  
**10/03/22**

**Attending the AGM:**

Mrs Turner - Head teacher and PTFA President)  
Mrs. K. Mullick – Joint Deputy Headteacher  
Miss. R. White – Joint Deputy Headteacher  
Stephanie Wardle – PTFA Chair (outgoing)  
Rona Fellows – PTFA Treasurer (outgoing)  
Anna Glasper - PTFA Chair (nominated)  
Elizabeth Wake - PTFA Treasurer (nominated)  
Rebecca McCullagh – PTFA Secretary (nominated)

**Apologies:** Katie Thompson - PTFA Secretary (outgoing)

This is the first AGM held since October 2019, because of the COVID 19 Pandemic.

**Fundraising update**

While the last 2 years have not been business as usual for the PTFA, and we couldn't hold any events, we came up with some alternatives and been able to continue supporting improvements to the school environment and experience.

As ever, the school community has been very supportive, and rose to the challenge of different types of activities and fundraising! This included the Christmas Elf Packs, the Smartie Challenge as well as the stalwart favourites of Christmas, Mother's and Father's day cards.

The pandemic forced quite a lot of activity online, which has been successful - with Christmas elf packs, raffle tickets, sponsored read donations and the new school backpacks all raising money online. This has gone alongside other existing and new offline efforts The Mother Day, Father's Day and Christmas card sales all still continue to be really successful, and we have recently started second hand uniform sales – the first of which raised £120!

**The PTFA committee would like to thank everyone who supports these efforts, from the class reps to the school office.** Special thanks go to Helen Venus who has organised the ordering of the children's card designs for the last few years, raising thousands of pounds for the school in the process and to Kate Roberts for initiating the second hand uniform sales (and collecting/ storing all the uniforms!)

**Expenditure update**

The PTFA seeks to support activities that help improve the school environment or the school experience of Archibald children. Over the past 2. 5 years we have supported the following activities in these categories:

**School environment**

- We supported the school to buy forest school equipment
- We used a grant from Tesco Bags of Good to support a pond and decking area in the forest School
- We supported the school to buy a new play house and shed for the Early Years play area
- We supported the school to buy outdoor cushions for reading outside
- We supported the Green team by funding litter pickers

- We supported the final delivery of the school yard upgrade (new markings, equipment and outdoor games) that the previous PTFA had planned and successfully fundraised for.

### **School experience**

- We provided new reception classes with school rucksacks
- We supported year 4 leaving gifts (in lieu of the party they normally have)
- We supported class funds (where the children decided how to use the money) and class trips where they could go ahead ( most recently reception went to Seven Stories)
- We funded some new books for early years

### **PTFA Admin and finances**

The main admin change to note is a move to collecting money online and through digital methods – the PTFA website ( hosted by PTA Events) facilitates this, as does the purchase of a card reader machine.

<b>Financial year</b>	<b>Starting balance</b>	<b>Closing balance</b>
<b>19-20</b>	<b>£16,107</b>	<b>£2,822</b>
<b>20-21</b>	<b>£2,822</b>	<b>£5,977</b>

Notes on major transactions since 2019

- In 2019/20 we spent the funds that had been raised 2017-2019 for the playground upgrade project ( the daily mile marking, new marking and games, new goals and other outdoor play equipment).
- In 2020 we facilitated an anonymous (and very generous!) gift to the school that funded the new sensory room

### **New PTFA committee**

The committee changes hands every two years, with new members volunteering to take on the 3 key roles. This has been slightly delayed because of the COVID 19 Pandemic New committee nominated, seconded and voted in on 10/03/2022

<b>Role</b>	<b>Outgoing</b>	<b>Incoming</b>
PTFA Chair	Stephanie Wardle	Anna Glasper
PTFA Treasurer	Rona Fellows	Elizabeth Wake
PTFA Secretary	Katie Thompson	Rebecca McCullagh

**Welcome and good luck to the new PTFA committee! Thank you to the old committee!**