



Remote Learning Code of Conduct for Pupils

A reminder that pupils have agreed to follow these rules when taking part in live communication sessions for Remote Learning:

- I will not share my username, password or personal information with anyone else.
- I will only use the given email address for live communication session arrangements set by the school. I will not use my school email address for any other use.
- I will have my camera on when having group calls with a staff member and turn my microphone on when it is my turn to speak.
- When taking part in a group call, I will raise my hand/use raise hand function on camera to show I would like to speak and turn my microphone on when asked to by a member of staff
- I will be in a communal space such as a lounge or kitchen area when taking part in a live communication session. I will never be in a bedroom or a bathroom.
- I will try to be in a quiet space when taking part in live communication sessions.
- I will try to make sure I have a blank background without photos or posters behind me.
- I will not save or send anything that could be upsetting or cause offence. If I find anything like this I will tell my grown up who will contact school immediately)
- I know that my use of the Internet is monitored by my parents.
- I will be responsible for my behaviour when taking part in live communication sessions because I know that these rules are designed to keep me safe.
- I understand and agree to the rules above and am aware there may be sanctions if I do not follow them.

By logging into the live communication platform, my family and I are agreeing to these rules and acknowledge receipt of the policy and code of conduct.