

Archibald First School

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Headteacher **Mrs R Turner**

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Dear Parents and Carers,

To our new families who have joined us – welcome! To everyone, thank you for all of your support during our first week back! Walking around school has been a pleasure; the children are happy, settled and enthused.

Paperless: This year we are forging ahead with our aim to be paperless. We are transitioning over from Parent Pay to Teachers2Parents for emailing letters. This may mean in the interim period you receive duplicate copies. All communication will also be posted on the school website.

School: Whilst we have made some changes to the layout of classrooms and routines, we are continuing to deliver a broad and balanced curriculum so watch out for the curriculum booklets in your inbox. You will also receive an update regarding reading books...

Twitter: Watch out for updates on Twitter @archibaldfirst as well as the News section on the website.

School Rules: All of the children have been introduced to our new school rules:

- *We are ready*
- *We are responsible*
- *We are respectful*
- *We are safe*

I wonder if they can remember them when asked?

Drop off and Collection: For next week, we have amended the drop off and collection times. Please look carefully at the list and also the diagram attached. We have made the changes to keep the teaching time for all children as consistent as possible. The biggest change is that siblings cannot be collected earlier than their stated collection time.

- If you do have to wait on the yard, please remember to socially distance from others at 1m+
- We are still requesting only one adult to drop off and no older siblings. All families must leave the site immediately
- Please do not allow children to use the adventure playground

It has also been brilliant to see the majority of families walking to school. We hope to reintroduced scooters and bike storage to school as soon as possible – thank you for being patient.

Finally: The teachers will be at the doors to greet the children and to dismiss them at the end of the day whilst I will endeavour to be on the yard each morning. If you need to speak with me, please come and do so.

Best wishes

R Turner

Rebecca Turner

Having fun, achieving excellence.

Successful learners. Confident individuals. Responsible citizens.

Amended Drop Off and Collection Times

Nursery

Dropping Off

Nursery between 8.45 am and 9.00 am via the Nursery Gate

Please wear a mask at drop off time.

End of the Day

Nursery between 2.45pm and 3.00 pm

Reception

Dropping Off

Reception 8.55am Reception Outdoor Zone

Follow the one-way system entering the school at the front and leaving via the top car park gate.

End of the Day

Reception 3.05 pm Reception Outdoor Area

If collecting a sibling in Year 1, you are able to move back around the front of the school to collect them before leaving the site via the bike shelter and bottom car park gates.

Year 1

Dropping Off

Year 1 8.50 am via the year 1 door: Leave via bike shelter and bottom car park gate.

Year 1 plus siblings 8.50 am year 1 door

Follow the one-way system to drop sibling off and then leave via the top car park gate.

End of the Day

Class 3 3.10pm collect from Year 1 doors.

Leave site via the bike shelter and the bottom car park gate

Class 4 3.10pm collect from Office Entrance.

Leave site via the bike shelter and the bottom car park gate

Year 2

Dropping Off

Year 2 8.40 am via the year 1/2 door: Leave via bike shelter and bottom car park gate.

Year 2 plus siblings 8.40 am year 1/2 door

Follow the one-way system to drop sibling off and then leave via the top car park gate.

If the sibling is in year 1, leave via the bike shelter and bottom car park gate.

End of the Day

Class 6 3.00 pm collect from year 1/2 door.

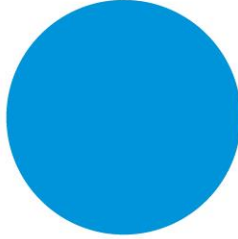
Leave via bike shelter and bottom car park gate.

If collecting a sibling, please follow the one-way system around the school and then leave via the top car park gate.

Class 5 3.00 pm collect from Office Entrance.

Leave via bike shelter and bottom car park gate.

If collecting a sibling, please follow the one-way system around the school and then leave via the top car park gate.



Year 3

Dropping Off

Year 3 8.40 am Year 3 doors at the rear of the school.

Follow the one-way system entering the school at the front and leaving via the top car park gate. If there is a sibling, please drop them off as you walk around the school to avoid a second loop.

End of the Day

Class 7 3.00 pm Year 3 doors.

Class 8 3.00 pm Dining Hall doors.

Please collect your child and then leave the site via the car park top gate.

If there is a sibling, please collect your year 3 child **first** then loop back around for the sibling(s).

This is to avoid congestion at the rear of school - thank you.

Year 4

Dropping Off

Year 4 8.50 am Dining Hall Doors

Follow the one-way system entering the school at the front and leaving via the top car park gate. If there is a sibling, please drop them off as you walk around the school to avoid a second loop.

End of the Day

Class 9 3.15 pm collect from the Dining Hall doors.

Class 10 3.15 pm collect from the Year 3 rear doors.

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