

Midday Supervisory Assistant

THIS IS A CATEGORY "E" POST.

Please note that in all cases written references will be taken up and made available to interviewers BEFORE the final selection stage; even if you indicate otherwise

Schools

Archibald First School, Archibald Street, Gosforth, Newcastle upon Tyne, NE3 1EB

Midday Supervisory Assistant

Ref:

Part time - term time + 3 days

£17,711 per annum, pro rata (actual £2,347 per annum)

Archibald First School

Archibald Street

Gosforth

Newcastle upon Tyne

NE3 1EB

5.833 hours per week (1.17 hours per day), normally 12noon to 1.10pm, term time only plus 3 training days

To start as soon as possible after the closing date.

The Governors are seeking to appoint a reliable and self-motivated Midday Supervisory Assistant. If you can work as part of a supportive and hardworking team, then this could be the opportunity that you are looking for to gain experience in a vibrant and forward-thinking school

The ability to work as part of the team is essential. Positive and supportive relationships with staff and children will help make this challenging post rewarding and enjoyable.

Any relevant child care qualifications or first aid training would be beneficial but not essential.

Responsibilities:

- Ensuring children are safely supervised at all times.
- Communicate effectively with children.
- May involve supervising and play with children who have SEND in small group or 1 to 1.
- Liaise with class teachers and Midday Supervisor to inform of any welfare issues
- Lead children in play in the playground and in classrooms during wet playtimes.

This school is strongly committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to obtain an Enhanced Certificate of Disclosure from the DBS and a range of other recruitment checks.

An application pack can be downloaded from the school website www.archibaldfirstschool.org.uk.

Closing Date: Thursday 5 March 2020

Please contact the school if you have queries regarding this post by telephone on 0191 2851957 or by email at admin@archibald.newcastle.sch.uk

Please note application forms and further details are only available from the website and should be returned to Mrs. Rachel Carr, Archibald First School, Archibald Street, Gosforth, Newcastle upon Tyne. NE3 1EB.