

**NURSERY APPLICATION – FOR SEPTEMBER 2020
CLOSING DATE FRIDAY 20th MARCH 2020**



For children who are 3 years-old on or before 31st August 2020

Please Note: When submitting your application, we need to see your child's birth certificate and proof of address.

Archibald First School offers 15 free hours of childcare per week which is offered as 2½ days and 30 hours childcare which is offered as 5 days per week in term time.

Option 1 or Option 2 - 15 hours per week

In applying for and accepting a nursery place at Archibald First School for 15 hours you are entering an agreement to use your initial 15 free hours with Archibald for the entire academic year of 2019-20.

Option 3 - 30 hours per week

For those parents who are eligible for the 30 hours code: In applying for and accepting a nursery place at Archibald First School for 30 hours, you are entering an agreement to use your initial 15 free hours and the additional 15 funded hours with Archibald for the entire academic year of 2020-21. You also agree to confirm your 30 hours code by the deadline requested by Newcastle City Council or this will affect your child's additional free 15 hour place or be charged the cost of the nursery place.

For those parents who are not eligible for the 30 hours code: For those who wish to purchase the additional 15 hours the cost will be approximately £70 per week (to be confirmed at a later date).

Option 1 – 15 hours

Monday: 8.45am – 3.15pm
Tuesday: 8.45am – 3.15pm
Wednesday: 8.45am – 11.30am

Option 2 – 15 hours

Wednesday: 12.30pm – 3.15pm
Thursday: 8.45am – 3.15pm
Friday: 8.45am – 3.15pm

Option 3 – 30 hours

Full time nursery place
Monday to Friday: 8.45am – 3.15pm

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|---|----------------------------|
| Child's Surname: | Child's First Name: |
| Child's Date of Birth: | Gender: |
| Child's Address: | |
| Post Code: | |
| Telephone Number: | Email Address |
| Parent/carer's name: Mr/Mrs/Miss/Ms/Other | |
| My child has attended previous settings or is currently in a setting eg, childminder, nursery, playgroup: <input type="checkbox"/> | |
| My child has never attended a childcare setting without an adult: <input type="checkbox"/> | |

Looked After Children

Is your child in public care, i.e. looked after by a Local Authority? **YES / NO**

If yes, which Local Authority looks after your child?

Please give the name of the social worker involved

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Special Education Need/Medical Conditions

Does your child have a statement of special educational needs? **YES / NO**

If your child suffers from a medical condition which you believe should be taken into account, please tick the box.

Nursery Preferences

Please indicate your preference for a particular session by ticking the relevant box below.

It may not always possible to accommodate your choice. (Children must attend all sessions in the chosen option).

| Option 1 <input type="checkbox"/> | Option 2 <input type="checkbox"/> | Option 3 <input type="checkbox"/> |
|--|---|--|
| Monday: 8.45am – 3.15pm Tuesday: 8.45am – 3.15pm Wednesday: 8.45am – 11.30am | Wednesday: 12.30pm – 3.15pm Thursday: 8.45am – 3.15pm Friday: 8.45am – 3.15pm | Full time nursery place Monday to Friday: 8.45am – 3.15pm |

Will your child have a sibling attending Archibald or any other school in September 2020? **YES/NO**

If yes please give details below.

| Name of Sibling | Date of Birth | School attending |
|-----------------|---------------|------------------|
| | | |

Have you submitted an application to any other Nurseries? **YES / NO**

If yes please give names and where the nursery stands in your order of preference

| School Name | Preference Position |
|-------------|---------------------|
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Nursery Admissions Policy

The admissions policy for Archibald First School is as follows:

- 1st Children in public care (looked-after children)
- 2nd The presence of a brother or sister in the school at the date of admission
- 3rd Recent history of attendance by a sibling at Archibald First School.
- 4th Children identified by the appropriate professional bodies as having 'special medical or social needs'.
- 5th The address of the child in relation to the school. (In the event of over subscription the address of a child will be used to make a final decision.)

Please note that nursery admission does not automatically guarantee a place in our Reception Year.

It should be noted that an offer of a place may be withdrawn if information supplied by you on your application is intentionally misleading or fraudulent. **I have read the above and undertake to inform the school of any change of circumstances before the end of the Spring Term (Friday 3rd April 2020).**

Timetable of Nursery Process

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|-------------------------------|--|
| 13 th January 2020 | Applications available to parents. |
| 20 th March 2020 | Closing date for Nursery Applications to arrive in School. |
| 27 th March 2020 | Offer letter for nursery place posted to parents. |
| 24 th April 2020 | Deadline for parents to accept nursery offer. |

30 Hours Per Week Funded Early Education

To determine if your child is eligible for 30 hours per week funded early education place please visit Newcastle City Council website <https://www.newcastle.gov.uk/schools-and-learning/childcare/30-hours-free-childcare-working-parents-0> for information.

Data

This data will only be used in relation to your nursery application; we will not share this information with other organisations, and will only hold this information until 31 December 2020, unless you choose to be added to our waiting list. You can opt out of communication by contacting admin@archibald.newcastle.sch.uk

(FOR OFFICE USE ONLY)

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|------------------------|---------------------------------------|----------|
| Birth Certificate Seen | Evidence of child's home address seen | INITIALS |
|------------------------|---------------------------------------|----------|